

Guidance notes for completing your application form and pitching to the Scott Bolton Trust Management Committee

The application process:

- Application forms **MUST** be completed by the applicant(s), not by the parent(s)
- Applications in respect of organised trips should include a summary by the applicant(s) rather than a flyer being attached to the application.

The interview process:

The interview is an opportunity to allow you to explain to the Management Committee what your proposal is all about and what you will gain from it.

The interview process will be based on a short pitch (5 minutes) followed by 10 minutes of Q&A. We therefore invite all applicants to provide their pitch for funding for their project with as much enthusiasm and information as possible. Imagine you are pitching to the Dragons on Dragons Den and you really want to get your point across. The Management Committee are not dragons and will be supporting you.

If your application is a group submission, we suggest nominating 3 or 4 members of your group to pitch to the Committee.

The following are useful pointers you may wish to talk about and focus on when tailoring your pitch:-

- the reason for your particular place of travel/proposed expedition
- what new experiences and new environments you expect to encounter
- what excites you about the planned trip?
- how you will achieve personal development

The following gives examples of the type of questions that might come up in the Q&A:-

- what do you know about the destination?
- where you will stay and how you will get there
- which part of the trip are you most looking forward to and why?
- what are you most concerned about?
- how you will cope with a different language
- details of how you have calculated the budget for the trip and how you will manage your budget during your travels